

1. What is the National Cancer Screening Register?

The National Cancer Screening Register (NCSR) is a national electronic infrastructure that collects, analyses and reports information about the screening history of participants in the National Bowel Cancer Screening Program (NBCSP) and National Cervical Screening Program (NCSP/Program).

2. What is this Quick Start Guide for?

This Quick Start Guide is to support healthcare providers to understand and access the information they require for the NCSP as well as submit information to the NCSR.

3. What can I use the NCSR for?

You can use the National Register to:

- Check your patient's screening test history and reminders
- Check and update your patient's personal details
- Manage your patient's involvement in the NCSP.

4. How do I know if a patient is a participant of the NCSP?

Program participants are aged between 25-74 years and have opted into the Program following their first Cervical Screening Test. If you, or your patient are unsure whether they are a participant of the NCSP, you can either access the Healthcare Provider Portal, use your integrated clinical software, or contact the NCSR Contact Centre to check and manage their participation.

If you think your patient would benefit in participating and would like to know if they are eligible, please visit www.ncsr.gov.au/RegisterAccess or call the NCSR Contact Centre on **1800 627 701**.

5. How do I obtain my patient's results or record?

You can obtain your patient's test results and a complete national record by:

- accessing the Healthcare Provider Portal,
- using your integrated clinical software,
- or contact the NCSR Contact Centre on 1800 627 701

Visit www.ncsr.gov.au/RegisterAccess to find out more.

5. How do you check my identity?

As a guide, the NCSR may ask for the following information to authenticate you:

- Your full name (first name/last name)
- Clinic name and phone number (not your direct line)
- Medicare Provider Number/s (MPN) or Register Identifier number (RIN)

If you do not have a MPN or RIN, visit www.ncsr.gov.au/RegisterAccess to view the process for healthcare providers who require access to participant data through the NCSR.

6. How do I manage my patient's participation in the National Cervical Screening Program?

You can manage your patient's participation in the NCSP using either the Healthcare Provider Portal, your integrated clinical software or via the Contact Centre. Each of these channels may be used to:

1. Nominate a healthcare provider
2. Nominate a pseudonym
3. Defer next screening date
4. Request to cease correspondence
5. Request to opt out
6. Appoint a personal representative

For more information, visit www.ncsr.gov.au/RegisterAccess Alternatively you can call us on **1800 627 701** or use our [online contact us form](#).

7. How do colposcopists report to the NCSR?

Colposcopists are required to notify prescribed cervical screening information to the Chief Medical Officer within 14 days of each colposcopic episode. This reporting is mandated by the National Cancer Screening Register Rules 2017 and is performed by submitting a completed Colposcopy and Treatment Form to the National Cancer Screening Register.

You can download the Colposcopy and Treatment Form or order it in packs of 50, at no cost, from the [National Cervical Screening Program website](#).

For more information, please refer to the [Quick Start Guide for Colposcopists](#).

8. How will I receive information to follow up a patient?

The NCSR provides all follow up services for participants of the National Cervical Screening Program. This includes mail out of routine reminders and follow up correspondence, as well as reminder phone calls where required.

9. Where do I go for more general information?

For more information on the National Cervical Screening Program, please visit www.health.gov.au/ncsp.

For more information on the National Cancer Screening Register, please visit www.ncsr.gov.au or contact us on 1800 627 701.

