

The National Cancer Screening Register (NCSR) supports Australia's lung, bowel and cervical cancer screening programs by:

- Maintaining a digital record for each participant,
- Sending invitations and reminders, and
- Following up with individuals who have abnormal results.

Timely and accurate clinical information helps ensure patients are placed on the correct screening pathway and receive appropriate follow-up.

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## 1 ACCESSING THE HEALTHCARE PROVIDER PORTAL

The [Healthcare Provider Portal](#) (Portal) enables radiologists (and delegates) to securely access and submit patient screening information (such as previous scan reports, excluding images) for the National Lung Cancer Screening Program.

## 2 DELEGATING ACCESS FOR SUPPORT STAFF

Support staff can be given delegate access to the Portal by a registered user with a Medicare Provider Number.

- Practice staff requesting delegate access must first **create a PRODA account**, and link their account to the NCSR to submit their delegate access request via the Provider Portal
- The delegating provider (e.g., a radiologist) can then log into the Portal via PRODA and select **My Profile**
- Next, select **Manage Delegation** to view existing delegates and new requests
- Requests for access will have a status of **Pending**, click **Accept** to approve requests

### More information and technical support

 [NCSR.gov.au/register-access](https://www.ncsr.gov.au/register-access)  1800 627 701

 Book a call back from technical support:  
[NCSR.gov.au/support](https://www.ncsr.gov.au/support)

## 3 SUBMITTING RADIOLOGY REPORTS TO THE NCSR

In addition to sending results to the requesting provider (as per usual process), radiologists will be required to send a copy of the final structured screening report to the NCSR.

This mandatory report must be submitted as soon as possible, as it plays a critical role in determining the next steps in a participant's screening journey, such as when to rescreen or whether they should exit the program.

### Radiology reports can be submitted via:

- 1 HL7 using integrated **Radiology Information System (RIS)** or **Picture Archiving and Communication System (PACS)**

To request a copy of the **Radiology Implementation Guide (RIG)**, submit an [online enquiry](#) or call **1800 627 701**.

- 2 The [Healthcare Provider Portal](#)

A six-month manual transition period is in place to send reports to the NCSR until 31 December. Extensions have been granted to radiology providers on a case-by-case basis.

**Fax:** 1800 154 854 or 03 9970 6424

**Post:** National Lung Cancer Screening Program  
Reply Paid 94632 SUNSHINE VIC 3020

## 4 MINIMUM REPORTING REQUIREMENTS

When providing [structured radiology reports](#) for the National Lung Cancer Screening Program to the NCSR manually, a minimum dataset of 25 mandatory fields (as listed below) must be provided. Please note this includes **both participant and requesting provider details** which are required to ensure accurate record matching.

CATEGORY	MANDATORY FIELDS
<b>Participant details</b>	<ol style="list-style-type: none"><li>Participant family name</li><li>Participant ID (i.e. Medicare/DVA number)</li><li>Sex</li><li>DOB</li><li>Address</li></ol>
<b>Radiology provider</b>	<ol style="list-style-type: none"><li>Practice ID (HPI-O)</li><li>Practice Name</li><li>Practice Address</li><li>Radiologist Provider ID (HPI-I)</li></ol>
<b>Requesting provider</b>	<ol style="list-style-type: none"><li>Practice Name</li><li>Practice Address</li><li>Requesting provider Provider ID (provider number)</li></ol>
<b>Clinical - overall</b>	<ol style="list-style-type: none"><li>Date of scan</li><li>Date of scan report</li><li>Results Status Indicator</li><li>Date of referral</li><li>Episode number</li><li>MBS item</li><li>CTDIvol (mGy)</li><li>Scan image quality</li></ol>
<a href="#">Clinical - nodule summary</a>	<ol style="list-style-type: none"><li>Pulmonary Nodules for Follow-Up</li><li>Likely infection or inflammation</li><li>Nodules Considered Benign</li></ol>
<a href="#">Clinical - additional findings</a>	<ol style="list-style-type: none"><li>Actionable additional findings (A-modifier)</li></ol>
<b>Clinical recommendations</b>	<ol style="list-style-type: none"><li>Screening category and management</li></ol>